Connect Create Collaborate

Michelle Le <michelle.le@lacity.org>

Re: Rush Request: Controller Instructions - CF 20-0941 Project Homekey

1 message

Bertha Flores <bertha.flores@lacity.org> Fri, Dec 11, 2020 at 10:22 AM
To: Elyse Matson <Elyse.Matson@lacity.org>
Cc: Allison Wilhite <allison.wilhite@lacity.org>, "Castellon, Claudia" <Claudia.Castellon@lacity.org>, Claire No <claire.no@lacity.org>, Frieda Huang <frieda.huang@lacity.org>, Meg Barclay <meg.barclay@lacity.org>, Michelle Le <Michelle.Le@lacity.org>, Steven Del Haro <steven.delharo@lacity.org>, Sylvia Romero <sylvia.romero@lacity.org>, Teresa Kyu Li <teresa.kyu.li@lacity.org>

You're welcome. The info provided yesterday is enough, the only thing I'm unclear on is whether I should encumber these amounts separately or add them to the total previously encumbered?

--
Bertha Flores ~❀~
CAO/Office Administration
☎ (213)473-7507

On Fri, Dec 11, 2020 at 10:15 AM Elyse Matson <Elyse.Matson@lacity.org> wrote:
> Thanks Bertha! Do you need any more info to start the encumbrance or is what Claire provided yesterday sufficient?
>
> On Fri, Dec 11, 2020 at 10:12 AM Bertha Flores <bertha.flores@lacity.org> wrote:
> > Great! Thanks, Michelle.
> >
> > --
> > **Bertha Flores ~❀~**
> > CAO/Office Administration
> > ☎ (213)473-7507
> >
> > On Fri, Dec 11, 2020 at 10:11 AM Michelle Le <Michelle.Le@lacity.org> wrote:
> > > BGAAs approved.
> > >
> > > RON GALPERIN LA CONTROLLER
> > >
> > > **Michelle Le**
> > > **Office of the Controller I Funds & Appropriation**
> > > **Phone: (213) 978-7295**

On Fri, Dec 11, 2020 at 9:52 AM Meg Barclay <meg.barclay@lacity.org> wrote:
> These are approved at level 11 and 12
>
> On Fri, Dec 11, 2020 at 9:10 AM Bertha Flores <bertha.flores@lacity.org> wrote:
> > Ok, BGAA 10 01008CFREC4 & BGAA 10 01008CFREC13 are now ready for Level 11 & 12 approvals.
> >
> > --
> > **Bertha Flores ~❀~**
> > CAO/Office Administration
> > ☎ (213)473-7507

On Fri, Dec 11, 2020 at 8:38 AM Bertha Flores <bertha.flores@lacity.org> wrote:
> Ok, BGAA 10 01008CFREC4 & BGAA 10 01008CFREC13 have been submitted but staff is having trouble logging into FMS to approve. Also, the system just kicked me out too (see below). We'll have to wait until the issue is resolved to be able to approve at Level 1 & 2. Will let you know once they're ready for your approvals.
>
> This application is currently under maintenance.
>
> We apologize for any inconvenience.
>
> Copyright © 2001, 2011 CGI Technologies and Solutions Inc. All Rights Reserved. Use of this software is subject to CGI Technologies and Solutions Inc. license agreement. AMS Advantage® is a registered trademark of CGI Technologies and Solutions Inc.
>
> --
> **Bertha Flores ~❀~**
> CAO/Office Administration
> ☎ (213)473-7507

On Fri, Dec 11, 2020 at 8:21 AM Elyse Matson <Elyse.Matson@lacity.org> wrote:
> Thanks Michelle, yes Bertha please continue to fix the BGAAs. I'm so sorry for all of the confusion.
>
> On Fri, Dec 11, 2020 at 8:17 AM Michelle Le <Michelle.Le@lacity.org> wrote:
> > Hi Meg,
> >
> > Both CF20-1008 and CF20-0941 were approved but the adopted reports listed under these CF are different. Please see below. So we ask CAO to change the Document ID on

the FMS documents to be consistent with what City Clerks currently has listed on the CF database.

CF20-1008 adopted the following reports:

Title	Date
Amending Motion	12/09/2020
Report from City Administrative Officer	12/07/2020

CF20-0941 adopted the following reports:

Title	Date
Amending Motion	12/09/2020
Report from Public Works: Engineering (3130 West Washington Boulevard)	12/04/2020
Report from Public Works: Engineering (Hotels and Motels)	12/04/2020
Report from City Administrative Officer	12/04/2020

RON GALPERIN
LA CONTROLLER

Michelle Le
Office of the Controller I Funds & Appropriation
Phone: (213) 978-7295

On Fri, Dec 11, 2020 at 8:04 AM Meg Barclay <meg.barclay@lacity.org> wrote:

> Michelle, both of these files are on the approval. Does this C.F. still need to be changed?
>
> On Fri, Dec 11, 2020 at 7:58 AM Michelle Le <Michelle.Le@lacity.org> wrote:
>
> > Claire,
> >
> > The following BGAAs were rejected due to the wrong Document ID. The Action in CAO report dated 12/07/2020 Homekey Program was adopted under CF20-1008 dated 12/09/2020, not CF20-0941. Attached is the CF20-1008 (highlighted) which listed the adopted reports.
> >
> > Steven,
> >
> > Please change the Doc ID on these BGAAs to 01008CF* and CF number in the Authority field to 20-1008. Please use the attached CF for FMS backup documents.
> >
> > 00941CFREC4
> > 00941CFREC13
>
> RON GALPERIN
> LA CONTROLLER
>
> **Michelle Le**
> **Office of the Controller I Funds & Appropriation**
> **Phone: (213) 978-7295**
>
> On Thu, Dec 10, 2020 at 4:12 PM Claire No <claire.no@lacity.org> wrote:
>
> > Hi Michelle,

Below BGAAs are approved at Lv 11 and 12. May I please ask for the approval at Lv 5? Thank you.

--
Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Thu, Dec 10, 2020 at 3:57 PM Steven Del Haro <steven.delharo@lacity.org> wrote:

Hello,

Can you please apply lv 11 and 12 approval to the 2 following BGAAS:

00941CFREC4
00941CFREC13

Thank you!

On Thu, Dec 10, 2020 at 3:46 PM Sylvia Romero <sylvia.romero@lacity.org> wrote:

Hi Claire, it might not be possible for Steven to be able to complete the encumbrances today since he is off at 5:00 pm. Can they wait til Monday? Please advise. Thank you.

On Thu, Dec 10, 2020 at 3:44 PM Claire No <claire.no@lacity.org> wrote:

Thank you, Steven! and one more thing, once BGAAs are approved, please see below and encumber those amounts as well. These needs to be completed by today if possible. I sincerely apologize for the rush. Thank you so much for your help as always!

- Encumber $67,769,148 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications.
- Encumber $23,758,000 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications to purchase three (sites) in Council District 9, contingent on the final appraisal and close of escrow by December 30, 2020;

The recommendations approved as part of the report submitted by CAO (CAO report dated 12/6/2020, CAF 12/10/2020).

4. APPPROPRIATE up to $67,769,148 reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No.10 T617, Matching Funds to purchase the properties listed in Attachment 1, contingent on final appraisals, and for the cost for real estate and property management services provided by the Housing Authority of the City of Los Angeles;

13. APPPROPRIATE up to $23,758,000 of the $150 million reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funding for Homekey Program Application to purchase three (sites) in Council District 9, contingent on the final appraisal and close of escrow by December 30, 2020;

Please feel free to ask if you have any questions.
--
Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

On Thu, Dec 10, 2020 at 3:28 PM Steven Del Haro <steven.delharo@lacity.org> wrote:

Hi Claire,

Ok will do! I will keep you posted on approvals.

On Thu, Dec 10, 2020 at 3:22 PM Claire No <claire.no@lacity.org> wrote:

Hi Steven,

Please see below BGAAs that need processing for 63M. Thank you.

Per CF 20-0941 Recommendation 4 and 13, these should be new (increase) appropriation within 10T617.

- Process a BGAA to appropriate $67,769,148 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications.
- Process a BGAA to appropriate $23,758,000 within the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funds for Homekey Program Applications.

The recommendations approved as part of the report submitted by CAO (CAO report dated 12/6/2020, CAF 12/10/2020).

4. APPPROPRIATE up to $67,769,148 reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No.10 T617, Matching Funds to purchase the properties listed in Attachment 1, contingent on final appraisals, and for the cost for real estate and property management services provided by the Housing Authority of the City of Los Angeles;

13. APPPROPRIATE up to $23,758,000 of the $150 million reserved for successful Homekey Program applications to the COVID-19 Federal Relief Fund No. 63M, Department 10, Account No. 10T617, Matching Funding for Homekey Program Application to purchase three (sites) in Council District 9, contingent on the final appraisal and close of escrow by December 30, 2020;

Please feel free to ask if you have any questions.
--
Thank you,

Claire Su Kyung No
Office of the City Administrative Officer
(213) 473-7520
claire.no@lacity.org

--
Steven Del Haro
Accounting Clerk
Office of the City Administrative Officer (CAO)
City Hall East - 200 N. Main St. #1500
Los Angeles, CA 90012

Phone: 213-473-7509
Email: steven.delharo@lacity.org

--

Steven Del Haro
Accounting Clerk
Office of the City Administrative Officer (CAO)
City Hall East - 200 N. Main St. #1500
Los Angeles, CA 90012

Phone: 213-473-7509
Email: steven.delharo@lacity.org

--
Meg Barclay
Homeless Coordinator
Office of the City Administrative Officer
Email: meg.barclay@lacity.org
Phone: (213) 978-1681

--

Elyse Matson
Office of the City Administrative Officer
200 N. Main St., 15th Floor
(213) 473-7460
email: elyse.matson@lacity.org

--
Meg Barclay
Homeless Coordinator
Office of the City Administrative Officer
Email: meg.barclay@lacity.org
Phone: (213) 978-1681

--

Elyse Matson
Office of the City Administrative Officer
200 N. Main St., 15th Floor
(213) 473-7460
email: elyse.matson@lacity.org